Hurricane Season

PREPAREDNESS GUIDE

June 1 - November 30

In your apartment home

BEFORE THE HURRICANE:

1. Review your insurance policies prior to the start of hurricane season and ensure you have renters and flood insurance to cover your personal belongings as they are not covered by the property.

2. Gather (and store in a weather proof container) legal and other personal documents such as:

- Insurance policies, wills, financial documents
- Passports, social security cards, bank account numbers, credit cards
- Inventory of valuables and household goods (including photos of items)
- Family records

3. Clear off balconies, terraces and patios.

4. Place rolled towels at the base of doors and windows.

5. Close all blinds to avoid shattering glass.

6. Remove all electronics from the floor and cover with plastic.

7. If you evacuate the community, please take all pets with you. Our staff will not be able to care for any animals left behind.

8. Remember that the leasing office may be closed before, during, and after a storm.

IMPORTANT: Do not tape any windows or doors. This directive comes from the National Hurricane Center. We provide these suggestions to help ensure your safety and to assist you with avoiding penalties and fines for community damage.

- If high impact windows/doors are not used at your community, you may opt to board windows/doors from the outside only. Please note that the financial burden of boarding windows/doors is at the leaseholder's expense. Also, please be advised that any costs affiliated with structural repairs caused from boarding windows/doors will be at the leaseholder's expense.

- If you choose to board windows/doors, all materials must be removed within 48 hours after the storm.

- Fill the bathtub with water for drinking and toilet flushing, should the water supply be impacted.

In your apartment home

DURING THE HURRICANE:

- Stay indoors.
- If the electricity goes off use flashlights. Do not use candles or kerosene lamps.
- NEVER use a generator, grill, camp stove or other gasoline, propane, natural gas or charcoal-burning device inside your apartment home.
- Conserve refrigeration. Open the refrigerator/freezer door as little as possible.

AFTER THE HURRICANE:

- Beware of outdoor hazards. Watch for downed power lines and report them immediately to the authorities and our property staff.
- Walk or drive cautiously.
- Do not use tap water until authorities have determined the water is safe. Report broken water or sewer lines to the proper authority.
- When able to safely do so and provided phone service is available, contact the leasing office to report any damage to your apartment home.
- If applicable, contact your utility providers for updates on electricity, phone, cable and/or internet restoration timelines.
- Notify your insurance carrier in the event of damage to your personal belongings and/or your vehicle.
- If the property is without power for more than 48 hours, we will attempt to enter your apartment and remove all contents from the refrigerator and freezer.

In case of emergency

CONTACT NUMBERS:

Electric Provider #

Phone Provider #

Cable Provider #

Internet Provider #

Leasing Office #

Insurance Carrier #

County Emergency Management #

Emergency kit

In an emergency, you need supplies to be able to make it on your own. Listed are items you should have in your emergency kit:

- One gallon of water for each person per day. You should have enough water for at least three days.
- Canned and dried foods
- Manual can opener
- Sleeping bags or cots
- Flashlights or lanterns with batteries
- Charged portable phone charger
- First-aid kit
- Bathroom supplies (extra toilet paper, etc.)
- All medications
- Prescription drugs
- Emergency contact list
- Soap and hand sanitizer
- NOAA all-hazards weather radio or battery powered radio
- Credit cards and cash
- Trash bags
- Important documents in a waterproof container
- Whistle
- Pet supplies

Make a plan

- Think ahead and create an emergency plan.
- Think about and plan for evacuating if necessary.
- Learn about the shelters in your area.
- If you are in a mandatory evacuation area, all power will be cut off by the City.
- Consider what to do with your vehicle(s).
- Fill your vehicle(s) with gas.
- Have a contact list.
- Learn first-aid and CPR
- Talk to your neighbors and have a plan to check on each other after the storm.
- Include pets in your emergency plan.

Be informed

- Monitor TV, radio or trusted internet sites for information.
- Stay calm, have plans ready, and listen for instructions from local officials.
- If you have questions, call your county emergency management office.

REMEMBER: Please be patient. It's a team effort to clean up after a storm. Responsibility for the cleanup includes BH personnel, our vendors and numerous local, state and federal agencies.

Should damage to the property occur, all life-safety issues will be responded to first. After that, management will make an apartment by apartment inspection to assess the damages.

A schedule will then be prepared to complete repairs throughout the community and within all apartment homes.