

Dear valued resident of Atlas Germantown,

Parkeaz is a residential permit parking registration system. Your property is implementing this system to improve parking. It only takes a few minutes to register. Parkeaz is waiving the permit registration fee of \$25 since you are a current resident. This benefit will last until your **current lease expires** at which time you will need to renew your current permit or order a new parking permit. The fee for new permits and renewals is \$25 for up to 12 months. For leases longer than 12 months, the permit fee is \$2.00 for each additional month over the 12-month term. Please note that **you must register by September 30th, 2021 to register for free**. After this date, you will be required to pay the registration fee.

Parkeaz will begin sending registration emails with your property code & resident code for you to register for a permit in the system & detailed instructions (please check your junk email if you have not received). If you do not receive this email please contact support@parkeaz.com. If you signed a lease AFTER, July 10th, 2021, please contact management for your parking access codes.

Benefits to Residents

1. A better controlled parking system results in more available parking for you and your guests
2. Once you register your vehicle & plate information is instantly updated in the system
3. Convenient ordering of parking permits delivered to your door
4. Easy & fast online access to property parking rules
5. Ability to report a parking violation to property management and enforcement
6. Free registration for your current lease term
7. Easy online access to view your parking permit information
8. Increase safety through an automated permit system

NEW PERMITS WILL BE ISSUED

Once you order your permit, Parkeaz will mail the permit directly to you. Don't worry, your vehicle and license plate information is **digitally logged** upon registering your vehicle for a permit. Your vehicle will show as a "Temp" permit in the system until your permit is processed - it is visible to enforcement during this time as valid. To help prevent parking abuse, all permits expire upon lease term and must be renewed when you renew your lease. Upon permit renewal you will be required to pay the Renewal fee at that time. Please maintain a valid email address for reminders. The number of assigned permits reflects the parking requirements of your unit. If the limits are not correct, please contact your management office.

Steps for Registering Your Vehicle & Receiving a Permit

Parkeaz will send you an email with your property code & resident code for you to register for a permit in the system & detailed instructions. If you do not receive this email, please contact support@parkeaz.com. **If you moved in AFTER, July 10th, 2021** please contact management for your parking access codes.

Each parking permit has a specific "Resident Code". If you have **multiple vehicles**, you will need one Resident Code per parking permit to register each vehicle. [If you need additional permits for more vehicles, please contact property management for approval.](#)

Reporting Parking Violations to Enforcement

Parkeaz allows you to report different types of parking violations such as fire lane, reserved parking, curb parking, etc. Just select the "Report Violation" on the dashboard and submit the violation. An email will be sent to property management and parking enforcement.

Ticketed, Booted, Towed?

Parkeaz does not enforce parking violations on your property. We only provide permits and passes through our online management system. If your vehicle has been ticketed, booted, or towed please contact the enforcement company or property management for assistance. Parkeaz is not authorized to remove boots or refund charges you have incurred due to enforcement actions.

