



# Berkshire

June 8, 2021

Dear Resident:

As you know, Berkshire Winter Park requires all residents to obtain renter's insurance, with a liability coverage of at least \$300,000, prior to moving in. This coverage is also required to be maintained through-out your residency with us.

***As a reminder, our community does not carry insurance to protect you against loss of your personal property -- that would only be covered by your renter's insurance policy.***

Our community is implementing a new master insurance policy program, that in the event you allow your insurance policy to lapse, you will be covered by this program. Below are key points of this program:

- Placement in this program is automatic as soon as your insurance policy has lapsed.
- The monthly coverage cost of \$18.65 is automatically charged to your account.
- This master policy insurance coverage would only cover the liability portion of the insurance policy. **It does not cover your personal belongings.**

When you provide proof of your new policy, we will discontinue billing your account for the master policy.

To ensure we have full compliance with the renter's insurance requirement, we are reviewing all resident policies to confirm that they are current. We need your assistance in confirming your current policy by **June 15, 2020** and completing any of the applicable steps below.

**IF YOU DO NOT HAVE RENTER'S INSURANCE:**

1. Obtain a renter's insurance policy with the appropriate liability coverage.
  - a. Our preferred vendor is ResidentShield. You may sign up for a policy by contacting them at [www.ResidentShield.com](http://www.ResidentShield.com), call them at 1-800-566-1186 or you can request a quote directly from your resident portal account.
  - b. You may purchase a policy with another insurance company. The policy should list <Community Name> as an interested party with the PO Box below. **Upload the declarations page into your resident portal account.** The policy declaration page should contain the policy effective date, coverage amounts, policy number, expiration date, and interested party information.

Berkshire Winter Park  
PO Box 3687  
Coppell, TX 75019

2. Sign the new *Landlord-Placed Master Policy Liability Insurance Addendum*.

**IF YOU ALREADY HAVE A RENTER'S INSURANCE POLICY:**

**If you have a renter's insurance policy through an insurance Provider that is not Resident Shield and have not contacted them to update the interested party information, please follow the steps below:**



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1. Contact your insurance provider to update your policy to include <Community Name> as an interested party with the PO Box below.

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PO Box 3687  
Coppell, TX 75019

2. Sign the new *Landlord-Placed Master Policy Liability Insurance Addendum*
3. **Upload the “declaration page” to your resident portal account.** The policy declaration page should contain the policy effective date, coverage amounts, policy number, expiration date, and updated interested party information.

***IF YOU HAVE A RESIDENTSHIELD POLICY, YOU WILL ONLY NEED TO SIGN THE NEW LANDLORD-PLACED MASTER POLICY LIABILITY INSURANCE ADDENDUM.***

If you have any further questions, please contact our office as we are happy to help. We appreciate your prompt assistance with this and appreciate your calling our community your home!

Sincerely,

Berkshire Winter Park Leasing Office