



Plum Creek Development Partners, Ltd.
4040 Broadway, Ste. 501, San Antonio, Texas 78209
c/o Megan Shannon, Development Manager
ARC review: Steven Spears, steven@momarkdevelopment.com
www.plumcreektx.com/about

Architectural Review Submission Cover Sheet - 2024

Project Name:

Contact Information

Name:
Address:
Phone:
Email:

Date of submittal:

Submittal shall include \$5,000.00 deposit, one hard print set (half size, 11 x 17), one complete digital PDF set of all items listed below and associated ACADD files. Review comments will not be issued until deposit is submitted. Deposit should be in care of Plum Creek Development Partners, LTD. We encourage you to submit a complete packet to facilitate your review process. Updates will not be reviewed until fee is received.

If the Applicant is seeking City of Kyle financial incentives, an additional \$2,500 deposit will be required due the increased level of review and participation.

The Plum Creek Architectural Reviewer will review submissions. Once plans are approved the Reviewer will provide an approval letter for Applicant. Applicant can send the letter directly to the City of Kyle for release of applicable permits.

Submittal Plan Set Check List:

- Subdivision Plat
- Site plan
- Utility plan sheets
- Landscape plan sheets, including irrigation & planting plans
- Monumentation/site signage (must meet Plum Creek Design Guidelines)
- Building elevations – exteriors only
- Building colors
- Building materials (colors or samples)
- Building signage
- Building lighting
- Site lighting plan and specifications
- Photometric study and light cutsheets
- Site construction plans, if any
- Plans & specifications for any fencing, gates, and dumpster enclosures (must meet Plum Creek Design Guidelines)
- 2d CAD drawings of site plan with improvements