



# LEGACY SQUARE – YOUR GREEN & HEALTHY HOME

Our resident guide to  
a healthy home, a  
healthy community  
and a healthy **YOU**.



# TABLE OF CONTENTS

IMPORTANT PHONE NUMBERS		03
WELCOME FROM THE REGIONAL MANAGER		04
BUILDING FEATURES		07
	LIFESTYLE & COMMUNITY SERVICES	10
	COMMUNITY CONNECTION	13
	BEATHE EASY WITH CLEANER AIR	18
	SMOKE-FREE POLICY & SUPPORT	19
	ENERGY: COMFORT & EFFICIENCY	21
	WATER SMART	29
	RECYCLING & WASTE MANAGEMENT	32
	GREEN CLEANING	36
	PEST MANAGEMENT	38
	EMERGENCY PLAN	42
	SITE MAINTENANCE	43
	EMERGENCY MAINTENANCE	44
	EMERGENCY EXIT MAP	45
	LEED FOR HOME SCORE CARD	46

**This document serves mainly to introduce certain features of this property to our residents. Some the items and policies stated herein may change over time. Policies & procedures by National CORE shall supersede anything stated in this document. If in doubt, please contact your Community Manager for clarification.**

This document was initially developed by Group14 Engineering and Red Thread Creative Group on behalf of Enterprise Green Communities.

# SERVICE / SUPPORT / EMERGENCY PHONE NUMBERS

If you are experiencing a health or safety emergency, **DIAL 911**

<b>Legacy Square Mgmt. &amp; Maintenance</b>	714.439.0630 (subject to change)
<b>Nearest Urgent Care Center</b>	
OC Urgent Care	657.230.7800
M-F: 10a.m. - 8p.m., S/S: 10a.m. - 6p.m.	2001 E. 4th St. #104, Santa Ana, 92705
<b>Nearest Hospital &amp; Emergency Room</b>	
Orange County Global Medical Center	714.953.3500
ER opens 24/7; call for other services	1001 N. Tustin Ave., Santa Ana, 92705
<b>Public Transportation</b>	
OCTA Bus Information	714.560.OCTA (714.560.6282)
OCTA Trip Info	714.636.7433 ext. 1
OC Flex	877.628.FLEX (877.628.3539)
OC ACCESS / Paratransit	877.628.2232
OCTA TDD	800.564.4232
<b>Government &amp; Public Safety</b>	
City of Santa Ana	714.647.5400
Santa Ana Police Non-Emergency Line	714.245.8049
City Hall Location	20 Civic Center Plaza, Santa Ana, 92701
<b>Default Assigned Schools</b>	
Garfield Elementary School	714.972.5300
Sierra Preparatory Academy	714.567.3500
Century High School	714.568.7000



# WELCOME TO OUR COMMUNITY!

The purpose of this resident manual is to provide you with the tools, information and resources to help you create and maintain a green and healthy home, community, and lifestyle.

## THIS MANUAL

- Provides guidance on maintaining and operating your home
- Offers tips and suggestions for creating and maintaining a healthy and green lifestyle
- Outlines building policies and procedures
- Provides maps of the building and nearby amenities, including public transportation access and bike trails
- And much more!

Please refer to your lease agreement for specifics on building policies and regulations. If you have any questions, please do not hesitate to ask your Community Manager.

If you have questions about the project's ADA and Fair Housing features, please contact the onsite property manager or National CORE's Section 504 Coordinator.

Thank you and welcome home!

Regional Manager  
National Community Renaissance

## WHAT TO EXPECT FROM YOUR HOME

Legacy Square is an LEED for Homes Platinum development. LEED for Homes Platinum is the highest level of certification.

LEED for Homes is an international green building standard that helps to guide design and construction teams to build sustainable and enduring buildings. The program was developed by the U.S. Green Building Council (USGBC) to provide a clear, effective framework for all kinds of buildings: multi-family buildings as well as single-family buildings.

National Community Renaissance is one of 20 developers nationally and the only affordable housing developer recognized by USGBC as a “Power Builder”. We are committed to LEED for Homes and building more developments that minimize the impact on the environment while providing high-quality housing for our residents.

Because there are many ways to build green, LEED for Homes provides developers with guidelines to ensure the homes built are healthy and sustainable for their residents. To achieve LEED for Homes Certification, a development needs to earn points in eight categories:

1. Integrative Design
2. Location and Linkages
3. Sustainable sites
4. Water Efficiency
5. Operating Energy
6. Materials and Resources
7. Indoor Environmental Quality
8. Operations, Maintenance, and Resident Engagement



To learn more about the LEED for Homes rating system, please visit <https://www.usgbc.org/leed/rating-systems/residential>

The LEED for Homes scoring sheets are at the end of this document.



# WHAT A “GREEN” HOME MEANS TO YOU

While your new home may look just like what you have seen in other places you've lived, it is designed with high standards and the intent to reduce environmental impact and improve human health.

You are living in a home that is comfortable, energy-efficient, affordable to maintain, and long-lasting. Your home:

## Social Equality



- Improves your health and well-being
- Improves air quality and reduce toxins
- Increases access to basic amenities and alternate transportation
- Enhances comfort and control in the home

## Economic



- Reduces the cost to operate the building
- Lowers utility bills
- Increases occupancy of the homes
- Improves performance and durability of the equipment

## Environmental



- Protects nature, wildlife and its diversity
- Provides better air and water quality
- Conserves natural resources

This guide will help to explain the special features in your home that will protect your health and well-being while also giving you actionable tips and information to live a green, healthy, and thriving lifestyle.





## BUILDING FEATURES

**Low- or non-toxic** volatile organic compounds (VOCs) in all paints, coatings, sealants, adhesives, and flooring

- This means cleaner air for you! It is proven that these materials help reduce health problems associated with asthma and other chronic issues.

**Plumbing fixtures that use less water** than traditional fixtures

- These fixtures will reduce water consumption and help our state and country through drought struggles.

Lighting and heating equipment that **improves comfort and controllability**

- You will be thankful for easy-to-use and efficient fixtures and equipment that will improve your comfort at home and reduce harmful emissions.

**Designed for resiliency** to help withstand any unexpected weather events.





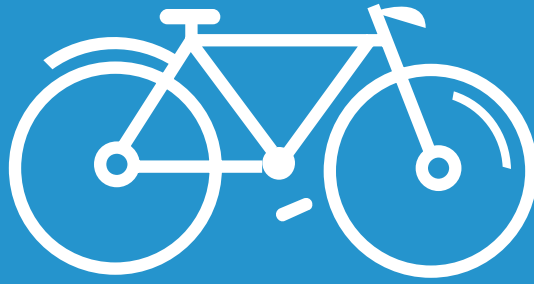
## SOLAR POWERED

Legacy Square is equipped with a photovoltaic energy system, which uses the power of the sun to generate electricity. Combined with very energy-efficient buildings, the use of energy-efficient appliances, the solar power generated help reduce greenhouse gas emissions from power generation and reduce our carbon footprint. Less utility-provided electricity means greater operational savings, which allows the property to use monetary savings to enhance operations and provide additional resident services.





HEALTHY



LIVING



## LIFESTYLE LIVE GREENER

There is a strong connection between your personal lifestyle choices and the health of the environment. In taking care of your health, you are also taking care of the earth (and vice versa).

# LIVE GREENER

### 1. Buy Local

Buying local reduces the emissions required to get goods to consumers while supporting the local economy and providing you with fresher, healthier foods and products.

### 2. Use Green Cleaning Products

Choose non-toxic, zero VOC, biodegradable products in recycled packaging or use homemade substitutes when possible. This is better for your family's health, your wallet, and the environment.

### 3. Stay Active

Use the stairs, ride your bike, or go for a walk. Staying active greatly decreases the risk for chronic disease, obesity, and health disparities. It also keeps you living longer and decreases your cost of healthcare.

### 4. Use Public Transportation

Public Transportation cuts down on your environmental footprint, and so does carpooling! Find out more information on the public transportation in your area in this guide.

## DID YOU KNOW?

The **more connections** we have to the people and places around our home, the healthier and happier we are and the longer we live. – Robert Putman, Harvard University Professor





## LIFESTYLE STAYING ACTIVE

This building has been designed with your fitness and health in mind. Several amenities are provided to ensure you can be active.

- **Bike Storage** The bike storage room is near the southeast corner net to the mixed-use space. There are also bike repair kiosks and training programs. For assistance, please contact the Management.
- **Activity Space** The community room is near the southwest corner on the first floor. These areas are intended to encourage residents to connect and be active. Please consult with your manager regarding the activity schedule and hours of operations.
- **Courtyard** The courtyard and the children's play area is located on the second floor, above the podium parking deck.





## COMMUNITY SERVICES



### Nearest Urgent Care

OC Urgent Care 657.230.7800  
2001 E. 4th St. #104, Santa Ana, 92705  
M-F: 10 a.m. – 8 p.m., S/S: 10 a.m. – 6 p.m.

### Nearest Pharmacy

South Gate Rose Pharmacy 714.953.6861  
517 N. Main St. #101, Santa Ana, CA 92701  
M-F: 10:30 a.m. - 4:30 p.m., Sat: 10:30 a.m. - 3 p.m., Sun: closed

### Nearest 7-Day Pharmacy

Rite Aid Pharmacy 714.648.0885  
111 N. Main St., Santa Ana, 92701  
All days: 7 a.m. – 10 p.m.

### Nearest Hospital with Emergency Room

OC Global Medical Center 714.953.3500  
1001 N. Tustin Ave., Santa Ana, 92705  
ER opens 24/7; call for other services

### Nearest Library

Santa Ana Public Library 714.647.5250  
26 Civic Center Plaza, Santa Ana, 92701

### Onsite Activities

Please contact the Management or consult public postings for more information.





# COMMUNITY CONNECTION

## ALTERNATIVE TRANSPORTATION OPTIONS

- Ridesharing/  
Carpooling**
- <https://www.ocgov.com/gov/hr/hrresources/rideshare/>
  - <https://www.commutewithenterprise.com/>
- Bicycles**
- <http://octa.net/Bike/Bicycling-in-Orange-County/>
- Bus**
- <http://www.octa.net/Bus/Rider-Tools-and-Apps/Overview/>
- Access /  
Paratransit**
- Please complete your application early so you can utilize OC ACCESS when needed:  
<https://www.octa.net/Bus/OC-ACCESS-Service/Overview/>



# COMMUNITY CONNECTION

## LOCAL TRANSPORTATION - BUSES



Bus service is provided by Orange County Transportation Authority (OCTA). Legacy Square, indicated by the purple asterisk, is served by OCTA



Bus schedules and maps are available at <http://octa.net/Bus/Routes-and-Schedules/Overview/>. You can use OCTA's Trip Planner to find connections and options: <http://www.octa.net/Bus/Rider-Tools-and-Apps/Overview/>.

**OC StreetCar** is a 4.15-mile electric streetcar service that goes from the Santa Ana Regional Transportation Center (SARTC) to the new Harbor Transit Center in Garden Grove. It passes through Downtown Commercial District of Santa Ana and the civic center district. It connects two important transit hubs in the region. The French stop is right in front of the Legacy Square community.

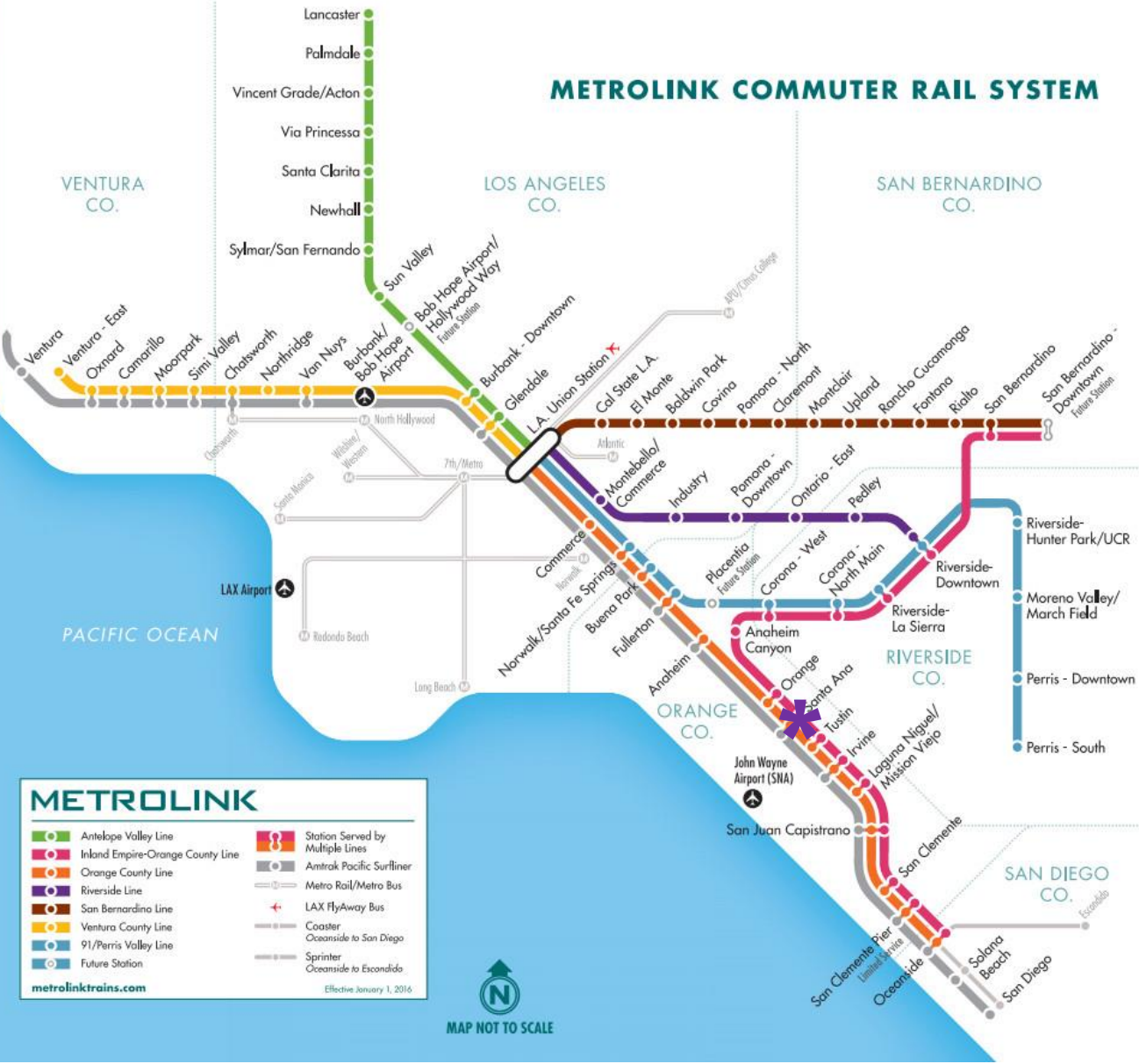




# COMMUNITY CONNECTION

## RAIL SYSTEMS – METROLINK & AMTRAK

Santa Ana Regional Transportation Center (SARTC), serving Metrolink Orange County Line, Metrolink Inland Empire-Orange County Line, and Amtrak Pacific Surfliner, is just 0.6 miles east of this development. OC StreetCar will connect Legacy Square and SARTC in the near future. Amtrak info: <http://amtrak.com>  
 Metrolink info: <https://metrolinktrains.com/>





## COMMUNITY CONNECTION PARKS AND PLAYGROUNDS



Three parks are near Legacy Square:

French Park – 901 N. French St. This is a very small park.

Birch Park – 210 N. Birch St. This is the largest of the three nearby parks. The park is also home to the Santa Ana Senior Center.

Sasscer Park/Plaza – 502 W. Santa Ana Blvd.

Please check out the City's website for more information about the parks and reservations of shelters:

<https://www.santa-ana.org/parks/parks-and-facilities>



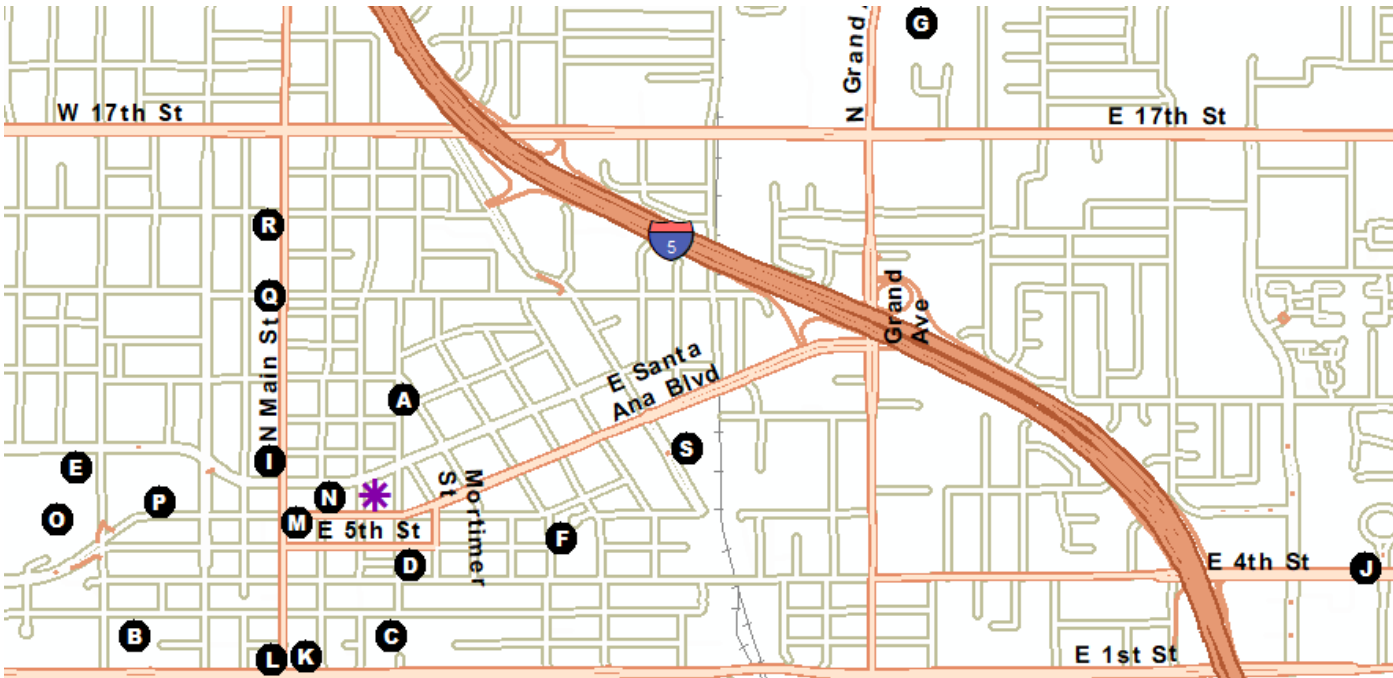
# COMMUNITY CONNECTION

## NEARBY AMENITIES



Legacy Square is near Downtown Santa Ana and government centers of City of Santa Ana and County of Orange.

Note: This is not an exhaustive list and we are not endorsing nor promoting any entities listed here. This page serves to show readers what amenities are near this property.



Amenity Address

A	French Park	French/Minter/Vance Sts.
B	Birch Park	400 W 3rd St
C	Food 4 Less Supermarket	315 E First St
D	Northgate Market	409 E 4th St
E	Santa Ana Public Library	26 Civic Center Plaza
F	Garfield Elementary School	850 Brown St
G	Sierra Preparatory Academy	2021 N Grand Ave, 92705
H	Century High School	1401 S Grand Ave, 92705
I	UCI Healty. Family Health Center S.A.	800 N Main St
J	OC Urgent Care	2001 E 4th St #104, 92705
K	Rite Aid Pharmacy	111 N Main St
L	CVS Pharmacy	102 N Main St
M	South Gate Rose Pharmacy	517 N Main St #101
N	US Postal Service	615 N Bush St, 92702
O	Santa Ana City Hall/Civic Center	20 Civic Center Plaza
P	County of Orange Administration Ctr.	601 N Ross St
Q	Chase Bank	1300 N Main St.
R	Bank of America	1418 N Main St.
S	Santa Ana Regional Transportation Ctr.	1000 E Santa Ana Blvd





# BREATHE EASY

## AVOID ASTHMA AND ALLERGY TRIGGERS

Help keep your home clear of these common asthma and allergy triggers.

**1** PESTS

**3** MOLD & MOISTURE

**2** TOBACCO SMOKE

**4** DUST MITES

**Report Issues** Report problems to management as soon as possible. Please call 714.439.0630

**Good Housekeeping** Be sure to clean up food waste daily, avoid collecting boxes/papers/magazines, check cupboards and corners for pests and mold, and maintain a regular cleaning routine.

**Treat Pets** Have pets treated for fleas and other pests yearly.

**No Pesticide Foggers** Avoid using foggers as they are often ineffective and contain products that are harmful to your health.

**Report Leaks** Report plumbing/roof/toilet leaks to management as soon as possible. A small leak can turn into a big problem quickly.

**Exhaust Fans** Use the exhaust fans in your kitchen and bathroom to avoid mold and moisture damage. Clean regularly to avoid buildup of dust.

**Smoking** No smoking within the building or onsite. Smoke at least 25 feet away from the building.

If you or a family member is experiencing persistent **hives, rash, or breathing issues**, contact your health care provider.





## SMOKE-FREE SMOKING POLICY & SUPPORT

### Legacy Square is a smoke-free property

#### Why is Smoke-Free Housing Good?

- Smoking is the #1 cause of lung cancer and shortening of lives
- Smoking is the #1 cause of severe earaches and asthma in children
- Secondhand smoke is the third leading cause of preventable death
- Secondhand smoke can cause Sudden Infant Death Syndrome (SIDS) in babies
- Limiting exposure to smoke improves your chances of avoiding heart disease and other problems
- Smoking poses a fire hazard and damages interior finishes

#### Resident Role

- To be respectful to others and ensure the health and well-being of all residents, please do not smoke within the property or in front of the building (maintain at least 25' from site entrances if you choose to smoke)
- To keep our neighborhood clean and safe, please use an ashtray and throw away butts properly

If you want to quit smoking, California Smokers' Helpline offers help. Please contact 800-NO-BUTTS for more information.



ABOUT



YOUR HOME



## ENERGY COMFORT & EFFICIENCY

Reducing your energy consumption provides the greatest opportunity to positively affect the environment. This is because the energy produced by power plants to fuel the building results in major greenhouse gas emissions – impacting air quality, wildlife, and climate. Also, **saving energy saves money!**

### LIGHTING, DAYLIGHT AND VIEWS

- Efficient light fixtures have been installed throughout the building
- Access to daylight and views to enhance personal well-being and cut down on the need for electric lighting.

### ADDED COMFORT

- The walls, floors and roof all have increased insulation and improved air sealing to prevent drafts, leaks, and cold surfaces.
- The windows are double-paned in order to help moderate the inside temperature.

### ENERGY STAR APPLIANCES

- We provided appliances that are Energy Star-rated to minimize energy and water use. See the next page for usage tips.

## DID YOU KNOW?


Buildings consume approx. **39% of the energy** and **74% of the electricity** produced in the U.S. – USGBC LEED Reference Guide v4

Better building energy performance means less greenhouse gas emissions. That means **cleaner air** and **healthier people**.





## ENERGY STAR TIPS WASHING MACHINE

- **Always use HE (high efficiency detergent).** Regular detergent makes too many suds that affect performance of the machine. Look for the blue  when purchasing.
- **Fill it up.** It takes the same amount of energy to wash regardless of the size so run full loads when possible.
- **Wash with cold water.** Heating water uses 90% of the energy it takes to run a load. Cold water will do just as good a job cleaning clothes. Clothes will last longer too!
- **Avoid the sanitary cycle.** This super-hot cycle uses lots more energy and wears out the clothing.
- **Leave the door open after use.** Leave the washer and dryer doors open after use to allow the moisture to evaporate and help avoid mold.

## DID YOU KNOW?

Washing in cold water cleans just as well as warm or hot water and prolongs the life of your clothes. - The Smithsonian, "The Case for Washing in Cold"





## ENERGY STAR TIPS CLOTHES DRYER

- **Hang dry.** Air drying saves energy and prolongs the life of your garments. Please check with the Community Manager to see what is allowed at this property.
- **Use the moisture sensor option.** Many new clothes dryers come designed with a moisture sensor that will automatically shut off the machine when clothes are dry. This saves energy and lengthens the life of your clothes.
- **Clean the lint filter.** Cleaning the lint filter before and after every load will improve air circulation and increase efficiency. It is also an important safety measure in reducing fire hazards.





## ENERGY STAR TIPS



### REFRIGERATOR

- **Set at the appropriate temperature.** Keep your refrigerator at 35 – 38 degrees Fahrenheit.
- **Allow air to circulate behind the fridge.** Leave a few inches between the wall and the refrigerator.
- **Check the door seals.** Make sure the refrigerator seals around the door are airtight. If not sealing tightly, contact management.

### DISHWASHER

- **Scrape, don't rinse.** Rinsing dishes can use up to 20 gallons of water before dishes are even loaded. Your Energy Star dishwasher and HE detergent are designed to do the cleaning so you don't have to.
- **Load it up.** Dishwashers use about the same amount of energy regardless of load size, so run full loads whenever possible.
- **Skip the heat.** Select the no-heat drying option. It provides good drying results with less energy.



# ENERGY

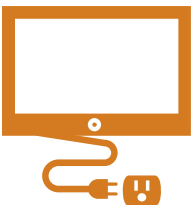
## ENERGY CONSERVATION TIPS

Lights contribute a significant percentage of electricity use in your home. Replacing incandescent bulbs with high-efficiency CFLs or LEDs reduces electricity use and saves up to \$45/month. If done in every household in the U.S. it would reduce greenhouse emissions equivalent to taking 10 million cars off the road.



### USE CFL OR LED LIGHT BULBS

Use high-efficiency bulbs and reduce energy use by up to 80%



### TURN OFF/UNPLUG APPLIANCES

Unplug when not in use. For example, TV, DVR, fans and coffee maker.



### TURN LIGHTS OFF

Turn the lights out when you leave a room and use natural light over electric lights when possible.



### KEEP REFRIGERATOR CLOSED

Think about what you need prior to opening the fridge to minimize time spent with the door open.



### UNPLUG CELLPHONE/ LAPTOP CHARGERS

These use energy even when the electronic is not being charged. This is called a "vampire" or "phantom" load.



### USE POWER STRIPS

It's easier to turn off/unplug all appliances at the same time and remove "phantom/vampire" energy loads.





## ENERGY

### HEATING SYSTEM GUIDELINES

Your unit's heating system has been designed to reduce the impact on the environment, save energy, and be comfortable. Your heating unit will provide both heating and cooling when you need it. Keep your windows closed when you are using your heater or your air conditioner.

One of the best ways to stay comfortable in your home and use less energy is to use your thermostat's programmable settings. In the winter, you can program it to automatically **turn up the heat while you get ready in the morning, turn it down while you're away, turn it back up in the evening, and turn it down when you go to sleep.** This is a great energy-saving feature. If your thermostat needs resetting or readjusting, please contact management. Rather than disabling the programming feature, ask for help.

**Do not try to use the thermostat as an accelerator** to ramp up heat quickly as this causes unnecessary demand on the equipment and wastes a lot of energy.

**NEVER** use your oven to heat your home and try to eliminate the use of space heaters. These can release carbon monoxide (a deadly toxin), pose a fire hazard, and are expensive to run. If you are uncomfortable in your home, please contact management.

The heating and cooling system in your apartment is very high efficiency, which will help keep your utility bills low, but it also has a lower velocity fan. You may not feel a lot of air coming through your wall registers, but the system is working. It is more energy efficient to leave your system running all the time. Don't turn it off when you leave your apartment. If you do, when you return home it may take a couple of hours for your heating and cooling system to condition your home to the temperature you like. Remember, your home is benefitting from a large renewable energy system which will help to lower your electricity bills.

## DID YOU KNOW?

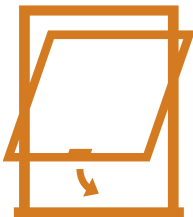
Heating and cooling our homes accounts for almost **HALF** of the energy use in the average American home. – US Department of Energy (DOE) 2014



# ENERGY

## HEATING SYSTEM TIPS

Please **DO NOT** use portable heaters as they are a fire hazard and are very energy intensive. Instead, dress warmly and let sunlight into your home. Close doors to rooms that are not being used to help contain the heat. **Keep all heating vents clear of obstruction to ensure heat can enter the room.**



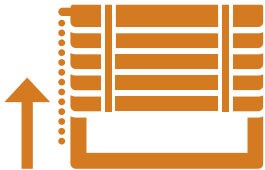
### KEEP WINDOWS CLOSED

Heating your home while allowing cool air in and hot air out wastes energy.



### SEAL LEAKS

If you think you have an air leak, contact management to get it fixed. This improves energy and keeps you comfortable.



### OPEN CURTAINS

Allowing the sun to warm your home reduces the demand on your heating (and lighting) system.



### USE BLANKETS AND DRESS WARMLY

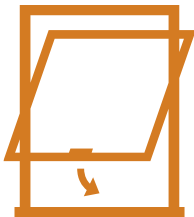
Using blankets and wearing layers cuts down on the need to turn up the thermostat.



# ENERGY COOLING SYSTEM GUIDELINES & TIPS

Your home is served by a packaged terminal air conditioner (PTAC). They provide energy-efficient heating and cooling. Both the heating and cooling of your home is maintained by the same thermostat.

Cooling your home uses a lot of energy in the summer months. Ensure your comfort and efficiency by following these tips:



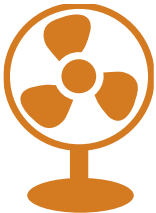
**CLOSE WINDOWS WHEN THE AC IS ON**  
Letting cold air out and hot air in wastes energy.



**CLOSE CURTAINS**  
In the summer months, stay cooler during the day by keeping the sun from heating your home.



**SET THE AC TEMP AT 78 DEGREES OR MEDIUM**  
During cool nights, open windows and turn the AC off or turn the thermostat up a few degrees.



**USE A FAN**  
Instead of (or in addition to) turning on the AC, use a ceiling, window, or portable fan to keep air cool.

## DID YOU KNOW?

The amount of energy consumed in the U.S. every year to power our air conditioners is about the same as the amount of energy consumed by the entire continent of Africa.  
– Stan Cox, Yale University 2012





# WATER SMART SAVING WATER IN YOUR HOME

Water is one of the Earth's **most valuable resources**, yet many of us don't take the time to think about where our water comes from. In fact, every year the number of states in drought grows and fresh water is becoming scarce. **Less than 1% of the water on Earth can be used for drinking and much less is readily available.**

For these reasons, your home has been designed with high-efficiency water fixtures to help conserve this precious resource.

	AVERAGE FIXTURE	YOUR FIXTURE
Showerhead	2.5 gallons/min	1.75 gallons/min
Bathroom Faucet	2.2 gallons/min	0.5 gallons/min
Kitchen Sink	2.2 gallons/min	1.5 gallons/min
Toilet	1.6 gallons/flush	1.0 gallons/flush
Dishwasher	10 gallons/cycle	5.8 gallons or less
Washing Machine	23 gallons/wash	15 gallons or less

YOU SAVE

**2,975 gallons**

**EVERY YEAR!**

You may notice that your kitchen and bathroom sinks have a lower flow. This helps to greatly reduce excess water being wasted and to save on utility bills.

The average person uses **80-100 gallons** of water each day! That's over **31,000 gallons** per year! – US Geological Survey, 2015



# WATER SMART

## WATER CONSERVATION TIPS

It takes lots of energy to pump, treat, and heat water so saving water reduces greenhouse gas emissions and can protect this necessary resource. Saving water around the home can be simple by following these steps:



### TURN OFF WATER WHEN NOT IN USE

Turn off water while you brush your teeth, shave your face, and applying soap to your hands.



### WASH FULL LOADS

A full load of laundry uses much less water than two half loads and save electricity.



### DO NOT FLUSH GARBAGE

Never use the toilet as a wastebasket. Save water and prevent blockages by disposing of waste properly.



### REFRIGERATE DRINKING WATER

Don't run water to wait for it to get cold. Fill up a labeled bottle and put it in the fridge.



### RECYCLE WATER AROUND THE HOUSE

For example, you can collect water used to wash fruits and veggies for watering house plants.



### TAKE SHORTER SHOWERS AND FEWER BATHS

Showers typically use less water. Shortening your shower even by 1 minute can save over 500 gallons per year.



### FIX DRIPPING FAUCETS AND RUNNING TOILETS

If you notice an issue with your plumbing, notify management right away.





CLEANING



RESOURCES



## WASTE

### RECYCLING AND WASTE MANAGEMENT

Items that we throw away, chemicals that we pour down drains, and items that we do not recycle all harm our planet. Waste is a major factor in the pollution of our soils, air, bodies of water, and our forests.

Legacy Square works with local waste haulers to provide you with an easy means of reducing the amount of waste you put in the landfill. All trash should be disposed of in the dumpster/trash room/trash next to the parking area. There are separate bins for recycling and trash available. Please dispose of your waste in the proper location.



#### RECYCLE THESE ITEMS

- Paper
- Plastics (marked with #1 - #7)
- Aluminum and tin
- Cardboard and paperboard
- Glass
- Phone books
- Steel and empty aerosol cans

**Be sure to  
rinse out  
bottles and  
containers to  
avoid odors  
and pests.**

## DID YOU KNOW?

The average American discards **4.4 pounds of garbage** every day. Most of this garbage goes into landfills, where it's compacted and buried. - EPA, 2014

Recycling just one glass jar **saves enough energy to power a CFL for 20 hours.** Recycling a stack of paper just three feet high **saves one tree.**

- Recycle Across America, 2014





## WASTE

### ADDITIONAL WAYS TO REDUCE WASTE

Think of other ways to reduce waste such as:

- Donating lightly used items to charities that re-use or re-sell used items
- Giving books to libraries or items that can be used in the classroom to schools
- Sell used items on Internet to both recover money and find new homes for them

The City of Santa Ana waste disposal is provided by Waste Management. For more information, go to <https://www.wm.com/us/local/ca/santa-ana/residential> for more info.



#### USE A REUSABLE BOTTLE

Each year, billions of plastic water bottles are thrown away.



#### AVOID USING DISPOSABLES

Avoid using Styrofoam cups, paper plates, plastic utensils, and single-use cups.



#### USE REUSABLE SHOPPING BAGS

Take your own bag for groceries to help cut down on single-use plastic bags.



#### END JUNK MAIL

Remove yourself from mailing lists. For more information, visit: [www.catalogchoice.org](http://www.catalogchoice.org)



#### REUSE/RECYCLE

Think twice before putting something in the trash. Decide if there is a better way to dispose of or reuse the item.



# WASTE

## RECOGNIZE HAZARDOUS WASTE



Be smart about hazardous waste. It can threaten human health and contaminate the air, water, and soil. It is important to dispose of these items properly. Contact management for assistance with disposal of these products.

For collection / drop-off information, please call 714-352-1646



**BATTERIES**



**TVs, CELL  
PHONES &  
ELECTRONICS**



**FLOURESCENT  
LAMPS & LIGHT  
BULBS**



**PAINT & PAINT  
PRODUCTS**



**AEROSOL CANS,  
POOL CHEMICALS  
& HOUSEHOLD  
CLEANERS**



**MEDICATIONS,  
MERCURY  
THERMOMETERS &  
THERMOSTATS**



**PESTICIDES,  
HERBICIDES, &  
CHEMICAL  
FERTILIZERS**



**COMPUTERS,  
PRINTERS &  
PRINTER  
CARTRIDGES**



**FUELS &  
AUTOMOTIVE  
FLUIDS**



## GREEN SPACE CONTRIBUTUE TO GREEN SPACE



Green space is essential to the health of our planet. Plants help clean the air we breathe, absorb greenhouse gases, provide habitat for wildlife, maintain diversity, and reduce the hot temperatures in the summer.

You can help maintain our community's green space by adhering to the following guidelines:

- 1. PICK UP LITTER** Litter attracts pests, is harmful to wildlife, and may lead to more crime. Help keep our community space beautiful and clean.
- 2. LEAVE THE PLANTS IN PLACE** Do not pick or trample plants and flowers. The landscaping is intended for all to enjoy and leaving them alone keeps them healthy and thriving.
- 3. PICK UP DOG WASTE** Keep green space enjoyable for everyone and dispose of pet waste properly.
- 4. KEEP THE COMMUNITY SPACES FREE OF PERSONAL ITEMS** The non-personal community spaces both inside and outside are for use by all residents. Contribute to their maintenance and upkeep by keeping personal items in your own homes.
- 5. GET INVOLVED** Help with local cleanup projects, urban gardening, spreading the word, and simply spending time outside.

## DID YOU KNOW?

Researchers found that residents whose apartments were near green spaces **reported fewer aggressive conflicts**, including domestic violence, than those who had no views of green space. They also **procrastinated less** on major goals, like finding a job or new home and were less likely to think their problems were unsolvable. — Kuo, Journal of Environment and Behavior, 2011



# GREEN CLEANING

## THE RIGHT PRODUCTS FOR YOU



### How can you tell if a product is sustainable and healthy?

“Green” cleaning products have specific ingredients that help to create a healthier indoor environment and reduce outdoor smog by avoiding volatile organic compounds (VOCs).

#### SELECT PRODUCTS LABELED

- Unscented
- Concentrated
- Biodegradable
- Non-toxic
- Low or no-VOC
- Phosphate Free
- GreenSeal Certified
- Design for the Environment

#### AVOID PRODUCTS LABELED

- Anti-bacterial
- Anti-microbial
- Highly flammable or combustible
- Danger
- Poison
- Corrosive
- Caution
- Never use chlorine bleach or ammonia

### The way you clean also matters. Follow these best practices:

- Sweep and mop the floors of your apartment at least once a week
- Vacuum the carpet regularly
- Wash dirty dishes and kitchen surfaces daily
- Wipe up spills immediately
- Clean discolored surfaces or cracked grout with baking soda or borax. If discoloration persists or gets worse, contact Management
- Open windows to let fresh air in when the heat and A/C are off
- Clean your stove's range hood and grease filter
- Avoid using bristly cleaning brushes and abrasive products
- Regularly replace sponges and cleaning rags
- Don't mix cleaning products – you may cause unexpected reactions
- Dispose of chemical products properly



# DO IT YOURSELF

## EASY RECIPES FOR HOUSEHOLD CLEANERS



### BASIC WINDOW CLEANER

¼ Cup white vinegar  
Water

Pour white vinegar in a spray bottle and fill to top with water. Spray on surface and wipe with clean sheets of newspaper.

### ALL-PURPOSE SPRAY

2 Tbsp. white vinegar  
½ Tsp. liquid dish soap  
1 Tbsp. baking soda  
2 Cups warm water

Combine vinegar and soap in spray bottle. Add baking soda and wait until foaming stops. Add water and shake to mix. Spray and let sit before wiping with a clean rag.

### PEPPERMINT FLOOR CLEANER

¼ Cup Murphy's Oil Soap  
1 Cup white vinegar or lemon juice  
1 Cup very strong peppermint tea

Combine ingredients in a bucket of warm water and mix until sudsy.

Scrub floor with mop or rag. Follow with a clean water rinse.

### TOILET BOWL CLEANER

Sprinkle baking soda inside bowl  
Squeeze in a few drops of  
Murphy's Oil Soap or Castile Soap

Scrub toilet with a bowl brush and finish outside surfaces with a rag sprinkled with baking soda.

Rinse well with clean water.

**Cut out the above green cleaning recipes and post on your refrigerator!**





## PEST MANAGEMENT PREVENTION TIPS

Pests can carry disease. If you find bugs, ants, rodents, or other pests in your apartment, report it to onsite property manager immediately. Pests are often not a sign of “dirtiness” and are something that can happen to any of us.

If you do find pests, please **use non-toxic pesticide products** and avoid those products that are dangerous to your health, such as sprays or moth balls. Most pesticides are poisons, and they are often **poisonous to humans**, as well as to pests. Studies have linked some pesticides to cancer, birth defects, neurological disorders, and immune system disorders, as well as allergies.

Non-toxic solutions (such as sprinkling borax), baits and traps should be used prior to more aggressive means.

The best strategy is **to keep pests from coming into your apartment in the first place.**

- **Clean** up food and spills right away
- **Clean** the kitchen regularly
- **Sweep** the floors regularly
- **Rise** bottles before recycling
- **Take out** garbage and recycling regularly
- **Minimize** clutter and paper piles

Carefully inspect all used furniture before you buy. **Most bed bugs are carried into the home on used furniture.** If you have bed bugs contact Management **ASAP.**





## HEALTH HAZARDS MITIGATION AND PREVENTION

- Radon** Radon is a natural gas in the ground that rises up and can be deadly due to its radioactivity. This property is in Radon Zone 3 – lowest risk zone. Radon testing is not required in Orange County.
- Lead** Lead is sometimes present in older buildings. Legacy Square is a brand-new building, so there is no lead in any paints, pipes, or any other material.
- Asbestos** This is a brand-new building and asbestos is not present in any building material. In fact, asbestos was outlawed as a building material in 1978.
- Mold** During the construction of the building, special care was taken to install anti-microbial surfaces and ensure proper water drainage to limit mold and moisture issues. Be sure to check for and report mold, musty smells, or leaks as soon as possible and use your bathroom and kitchen exhaust fans as designed. Moisture damage can quickly lead to asthma and air quality issues as well as damage to the property.
- Fire** Smoke detectors have been installed to provide early warning against deadly smoke. Do not dismantle your alarm. If it starts beeping, the batteries need to be replaced. Do so as soon as possible.
- Carbon Monoxide** Monitors have been installed to prevent carbon monoxide (CO) poisoning. CO is a silent killer. It has no smell, taste, or color. Do not dismantle or unplug your alarm.

At least two times per year **test your smoke detector**. This is done by pushing the button in the center. Notify management immediately if the alarm isn't functioning.





## HEALTH HAZARDS NON-TOXIC FINISHES

All the paints, coatings, adhesives and sealants used in the building have low/no volatile organic compounds (VOC). In addition, all composite wood products (cabinets, cupboards, countertops, etc.) have no added urea formaldehyde. VOC and formaldehyde are carcinogens that are often found in building finishes.

If needing to use one of these products (sealing furniture, painting, etc.), please select no/low-VOCs and urea-/formaldehyde-free products. The following are good guidelines:

	PAINT TYPE	MAXIMUM VOC LIMIT
	Primers and sealers	100 g/L
	Coatings, flats and non-flats	50 g/L
	Rust preventative coatings	100g/L
	Clear wood finishes	275 g/L



MAINTENANCE



& SAFETY





## EMERGENCY PLAN

- Earthquake** Stay calm and keep away from overhead fixtures, windows, filing cabinets, and electrical power.
- Assist people with disabilities in finding a safe place.
  - Evacuate as instructed by a designated official or management.

**Local Health Emergencies** Government authorities may issue a variety of warnings and recommendations in the event of a wider health threat. Please follow all recommendations such as staying indoors, social distancing, wearing of face coverings, and avoidance of certain locations or practices. Detailed information will be provided by management. If you have questions about any warnings, or if you have individual needs during such an event, please contact your community manager.

**Evacuations** Should there be a government-issued evacuation order due to events such as wildfire or flooding, management will provide additional information on compliance of the government evacuation order. If you need help with evacuations, please contact your community manager.





## SITE MAINTENANCE

**Personal Items** In order to keep pests away and maintain the beauty of the neighborhood, please keep the sidewalks and public common areas clear of any bicycles, motorcycles, grills, toys, trash, cigarettes, or other personal items.

**Patios/ Decks** Your apartment home may or may not have patios. When cleaning your patio, please sweep it off with a broom rather than using a hose or water. This decreases cracking of the cement and helps to conserve water. Please do not use your patios/decks as storage area.

**Beautifying** To maintain a nice exterior appearance throughout the community, all window coverings must be approved or furnished by management. No signs, signals, unusual illumination, or advertisements are allowed to be displayed on windows, doors, or any other part of the building. If you wish to hang personal items near your entrance, please contact management for approval first.

**Landscape** The plants on this property are either local plants native to the climate and region or plants that survive well in our climate with little need for maintenance. This helps conserve water, provides needed habitat for local wildlife, and limits weed growth. If you walk your dogs, please pick up their feces and dispose properly.

**Irrigation** The irrigation or lawn watering system was designed to limit water use while ensuring we maintain healthy plants. The plants receive just the amount of water they need through drip irrigation in conjunction with a rain sensor. If you notice an issue with the irrigation system, please let management know.

**Management** 714.439.0630





## EMERGENCY MAINTENANCE

If you encounter any of these situations, contact management immediately:

- Inoperative smoke alarm or CO detector (fail the test even after changing the batteries)
- Kitchen sink clogged up (after plunging failed; do not use chemicals)
- Clogged up toilet (after plunging failed; do not use chemicals)
- Power outage not by utilities (check with a few neighbors first, then check with So Cal Edison)
- Overflowing or broken toilet causing leaks
- Water leak
- No A/C or Heat
- No hot water
- Gas leak or pilot light out
- Wall-mounted sink loose
- Inoperative stove
- Inoperative refrigerator/freezer
- Broken windows
- Broken door locks
- Banister or railings loose or broken

**MANAGEMENT  
CONTACT NUMBER:  
714.439.0630**

Thank you for helping to make **Legacy Square** a healthy and happy community!



# EMERGENCY EXIT MAP

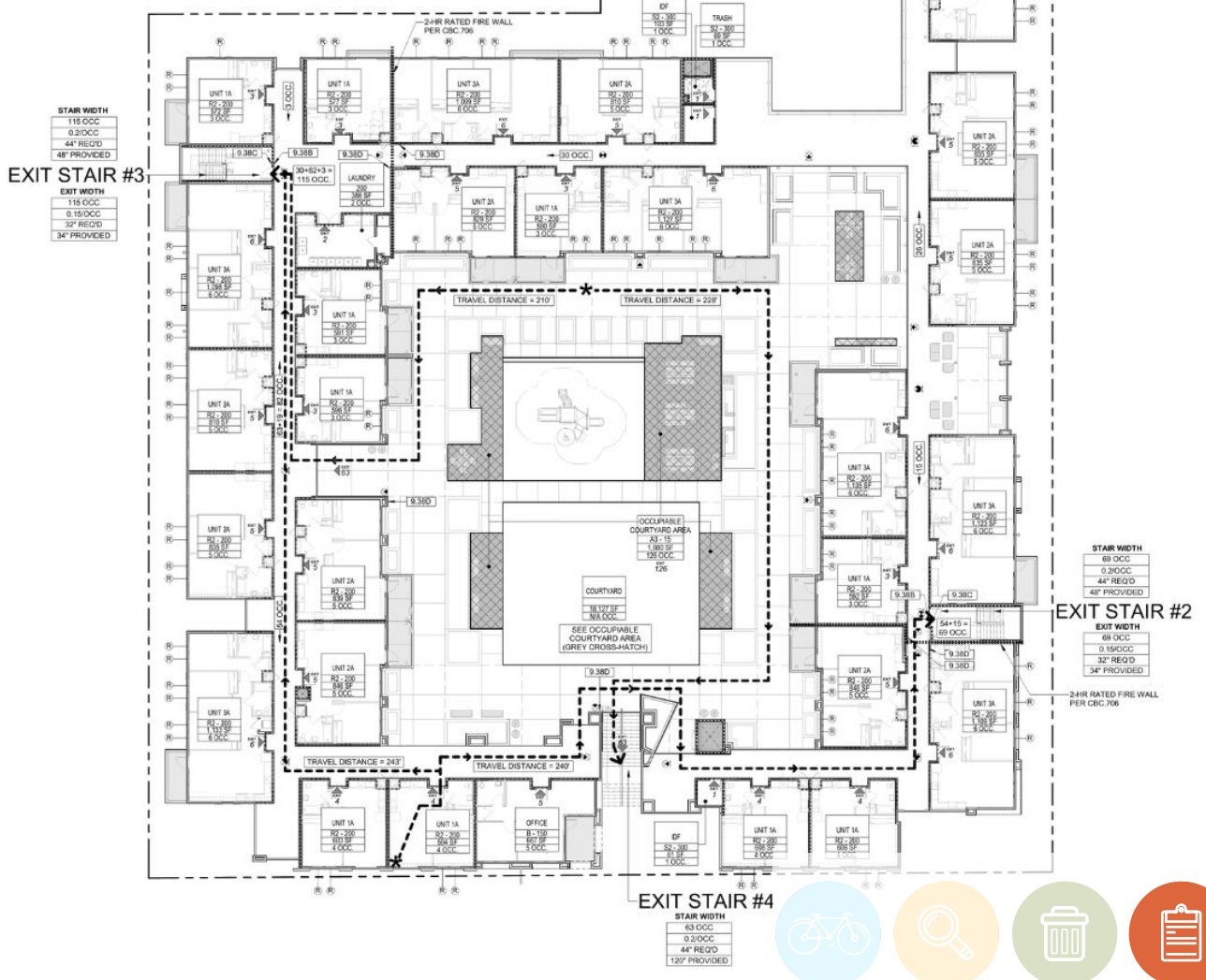


MAINTENANCE



& SAFETY

In case of any emergency, DO NOT take the elevator. Proceed to the nearest staircase that does not seem to have any danger (e.g., smoke). Check the doors' temperature before opening the door to the staircase. Open the door slowly. If the door feels warm or smoke comes out when you open it, close it immediately and go to another exit.





609 N SPURGEON ST  
LEGACY SQUARE  
Santa Ana, California

HAS FULFILLED THE REQUIREMENTS OF THE LEED GREEN BUILDING RATING SYSTEM CERTIFICATION ESTABLISHED  
BY THE U.S. GREEN BUILDING COUNCIL AND VERIFIED BY GREEN BUSINESS CERTIFICATION INC.

LEED v4  
HOMES

PLATINUM

November 2023

A handwritten signature in black ink, reading "Peter Templeton".

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**PETER TEMPLETON**, PRESIDENT & CEO  
U.S. GREEN BUILDING COUNCIL & GREEN BUSINESS CERTIFICATION INC.

# Legacy Square Scorecard

Location: 609 N Spurgeon St, Santa Ana, California 92701, USA

Note: The information on this tab is READ-ONLY. To edit this information, see the Credit Category tabs.



<b>Integrative Process</b>		<b>Preliminary</b>	<b>Y</b>	2 of 2	M	0	<b>Verified</b>	2
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<b>IPc</b>	<b>Integrative Process</b>			2 of 2		0		2
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<b>Location and Transportation</b>		<b>Preliminary</b>	<b>Y</b>	14 of 15	M	0	<b>Verified</b>	14
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<b>LTp</b>	Floodplain Avoidance			Required				Verified
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*Performance Path*

<b>LTc</b>	LEED for Neighborhood Development			0 of 15		0		
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*Prescriptive Path*

<b>LTc</b>	Site Selection			8 of 8		0		8
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<b>LTc</b>	Compact Development			2 of 3		0		2
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<b>LTc</b>	Community Resources			2 of 2		0		2
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<b>LTc</b>	Access to Transit			2 of 2		0		2
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<b>Sustainable Sites</b>		<b>Preliminary</b>	<b>Y</b>	1.5 of 7	M	0	<b>Verified</b>	1.5
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<b>SSp</b>	Construction Activity Pollution Prevention			Required				Verified
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<b>SSp</b>	No Invasive Plants			Required				Verified
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<b>SSc</b>	Heat Island Reduction			0 of 2		0		
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<b>SSc</b>	Rainwater Management			0 of 3		0		
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<b>SSc</b>	Nontoxic Pest Control			1.5 of 2		0		1.5
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<b>Water Efficiency</b>		<b>Preliminary</b>	<b>Y</b>	7 of 12	M	0	<b>Verified</b>	7
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<b>WEp</b>	Water Metering			Required				Verified
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*Performance Path*

<b>WEc</b>	Total Water Use			0 of 12		0		
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*Prescriptive Path*

<b>WEc</b>	Indoor Water Use			5 of 6		0		5
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<b>WEc</b>	Outdoor Water Use			2 of 4		0		2
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<b>Energy and Atmosphere</b>		<b>Preliminary</b>	<b>Y</b>	34 of 37	M	0	<b>Verified</b>	34
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<b>EAp</b>	Minimum Energy Performance			Required				Verified
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<b>EAp</b>	Energy Metering			Required				Verified
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<b>EAp</b>	Education of the Homeowner, Tenant or Building Manager			Required				Verified
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<b>EAc</b>	Annual Energy Use			30 of 30		0		30
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<b>EAc</b>	Efficient Hot Water Distribution System			2 of 5		0		2
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<b>EAc</b>	Advanced Utility Tracking			2 of 2		0		2
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<b>Materials and Resources</b>		<b>Preliminary</b>	<b>Y</b>	3.5 of 9	M	0	<b>Verified</b>	3.5
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<b>MRp</b>	Certified Tropical Wood			Required				Verified
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<b>MRp</b>	Durability Management			Required				Verified
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<b>MRc</b>	Durability Management Verification			1 of 1		0		1
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<b>MRc</b>	Environmentally Preferable Products			1.5 of 5		0		1.5
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<b>MRc</b>	Construction Waste Management			1 of 3		0		1
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<b>Indoor Environmental Quality</b>		<b>Preliminary</b>	<b>Y</b>	10.5 of 18	M	0	<b>Verified</b>	10.5
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<b>EQp</b>	Ventilation			Required				Verified
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<b>EQp</b>	Combustion Venting	Required		Verified
<b>EQp</b>	Garage Pollutant Protection	Required		Verified
<b>EQp</b>	Radon-Resistant Construction	Required		Verified
<b>EQp</b>	Air Filtering	Required		Verified
<b>EQp</b>	Environmental Tobacco Smoke	Required		Verified
<b>EQp</b>	Compartmentalization	Required		Verified
<b>EQc</b>	Enhanced Ventilation	1 of 3	0	1
<b>EQc</b>	Contaminant Control	0.5 of 2	0	0.5
<b>EQc</b>	Balancing of Heating and Cooling Distribution Systems	1 of 3	0	1
<b>EQc</b>	Enhanced Compartmentalization	1 of 3	0	1
<b>EQc</b>	Combustion Venting	2 of 2	0	2
<b>EQc</b>	Enhanced Garage Pollutant Protection	1 of 1	0	1
<b>EQc</b>	Low-Emitting Products	3 of 3	0	3
<b>EQc</b>	No Environmental Tobacco Smoke	1 of 1	0	1



<b>Innovation</b>		<b>Preliminary</b>	<b>Y</b>	4 of 6	<b>M</b>	<b>0</b>	<b>Verified</b>	<b>4</b>
<b>INp</b>	Preliminary Rating			Required			Verified	
<b>INc</b>	Innovation			3 of 5		0		3
<b>INc</b>	LEED Accredited Professional			1 of 1		0		1



<b>Regional Priority</b>		<b>Preliminary</b>	<b>Y</b>	4 of 4	<b>M</b>	<b>0</b>	<b>Verified</b>	<b>4</b>
<b>RPc</b>	Regional Priority			4 of 4		0		4

**Point Floors**

The project earned at least 8 points total in Location and Transportation and Energy and Atmosphere	<input type="text" value="Yes"/>
The project earned at least 3 points in Water Efficiency	<input type="text" value="Yes"/>
The project earned at least 3 points in Indoor Environmental Quality	<input type="text" value="Yes"/>

<b>Total</b>	<b>Preliminary</b>	<b>Y</b>	80.5 of 110	<b>M</b>	<b>0</b>	<b>Verified</b>	<b>80.5</b>
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**Certification Thresholds** Certified: 40-49, Silver: 50-59, Gold: 60-79, Platinum: 80-110