



## FIRE SAFETY INFORMATION

**The Building:** Each building is fully sprinklered and alarmed. The alarm system is monitored by a third party that when the building wide alarm is activated will notify the fire department and maintenance. Each common area hallway is equipped with:



***Sprinkler heads*** – when activated will sound the alarm system building wide. The monitoring company will notify the fire department and maintenance.



***Smoke detectors*** – when activated will sound the alarm system building wide. The monitoring company will notify the fire department and maintenance.



***Manual pull station(s)*** - located near each stairway entry. If pulled by a person, it will activate the alarm system building wide. The monitoring company will notify the fire department and maintenance.

**The Apartment:** Each apartment is equipped with:



***Sprinkler heads*** – when activated will sound the alarm system building wide. The monitoring company will notify the fire department and maintenance.



***Local smoke detector*** - when triggered will only ring in your apartment. This is usually due to smoke from cooking or steam from a shower. To reset the smoke or steam condition must be cleared.

You should:

- Close bedroom doors
- Open windows and patio/balcony door.
- Turn the thermostat from the AUTO position to the ON position.
- Air the area out and the alarms will stop.
- It is not necessary to call Maintenance, unless you need assistance removing smoke.



**Monitored smoke detector** – when activated will ring in your apartment only and the monitoring company will notify maintenance of an alarm inside the apartment.

**If No Fire**

- Close bedroom doors
- Open windows and patio or balcony door.
- Turn the thermostat from the AUTO position to the ON position.
- Air the area out and the alarms will stop.
- It is not necessary to call Maintenance, unless you need assistance removing smoke.

**Due to Fire - Evacuate**

- Close your apartment door
- Without putting yourself in danger, Close windows and doors inside apartment to stop the spread.
- **ACTIVATE A PULL STATION &/or call 9-1-1**
- Monitoring Company will call maintenance and 9-1-1
- It is not necessary to call Maintenance or the office.



**Fire Strobe Lights** – This is activated when the monitored detectors in the common areas are activated. This serves as a visual aid.



**Carbon monoxide detector** - Located in a common area of the apartment, typically in the living room on the lower section of the wall. This is activated if there is a CARBON MONOXIDE condition in the apartment.

**If activated**

- Evacuate your apartment
- Close your apartment door
- Call 9-1-1 and maintenance



**Strobe lights** – This is activated when the carbon monoxide detector in your apartment is activated. It serves as a visual aid.

**Natural Gas** – Each building is supplied by Central Hudson Natural Gas. We do not supply gas detectors.

**If you smell gas:**

- Evacuate your apartment
- Close your apartment door
- Call Central Hudson (845) 452-2700 and maintenance



**Elevators** - Under no circumstances are elevators be used during a building wide alarm. The elevators are programmed to return to the first floor with its doors open when a building wide alarm is activated. The fire department will place the elevators back in service once the situation has been handled.

**When to Evacuate** - Building occupants must evacuate if:

1. A building wide alarm is activated
2. A local alarm is activated due to a fire condition
3. A carbon monoxide detector is activated
4. A smell of natural gas

**The Evacuation Plan:** Following are ways to respond in an emergency situation.

**Each resident is responsible for making their own evacuations plans utilizing one or more of these methods.**

1. **Horizontal evacuation:** using building exits to the outside ground level. Clear the outside area so as not to interfere with the responding emergency personnel.
2. **Stairway evacuation:** using steps to reach ground level exits from the building. Clear the outside area so as not to interfere with the responding emergency personnel.
3. **Stay in Place:** unless danger is imminent, remain in a room with an exterior window, a telephone, and a solid or fire-resistant door. With this approach, the person may stay connected with emergency services by dialing 911 and reporting his or her location directly. Emergency services will immediately relay this location to on-site emergency personnel, who will determine the necessity for evacuation. Phone lines are expected to remain in service during most building emergencies. If the phone lines fail, the individual can signal from the window by waving a cloth or other visible object.
4. **Area of refuge:** This is going to an area of refuge away from obvious danger. Usually, the safest areas of refuge are open air exit balconies, where the individual can signal from the balcony by waving a cloth or other visible object or the person may stay connected with emergency services by dialing 911 and reporting his or her location directly. Emergency personnel will determine if further evacuation is necessary.