

# WEBSTER HALL APARTMENTS

101 Dithridge Street . Pittsburgh, PA 15213 . (412) 621.4132



NDC Real Estate Management LLC

## Rental Application

Date Applied: \_\_\_\_\_ Lease Term: \_\_\_\_\_

Move In Date: \_\_\_\_\_ Apartment: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Parking (*additional fee*)

**All applicants 18 years of age or older must complete a separate Application**

Applying with a Co-Signer Name of Co-Signer: \_\_\_\_\_

## Personal Information

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SNN #: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State Issue: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## Current Address

Address: \_\_\_\_\_

Years at Current Address: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Landlord Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Years at Previous Address: \_\_\_\_\_ Rental Amount: \_\_\_\_\_

Landlord Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

## Employer Information

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Monthly Income (Gross): \_\_\_\_\_

Employed As: \_\_\_\_\_ From \_\_\_\_\_ To: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# WEBSTER HALL APARTMENTS

101 Dithridge Street . Pittsburgh, PA 15213 . (412) 621.4132

## Vehicle Information

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

## Co-Signer

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN#: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Monthly Income (Gross): \_\_\_\_\_

Employed As: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

-----

Applicant and/or co-signer's income must be (3) times the TOTAL RENT. If you or your co-singer is employed, we will need two (2) of your most recent pay stubs or most recent tax records. If you or your co-applicant is self-employed, we will need some form of verification of income either tax records or letter from an accountant.

**I hereby deposit \$\_\_\_\_\_ as earnest money to be refunded to me if this application is not accepted. Upon acceptance, this deposit shall be applied towards the first month's rent on the apartment. I hereby waive any claim for damages by reason of non-acceptance. Owner or agent may reject this application without stating any reason for doing so.**

**I understand that if I decide that I do not wish to sign a lease for the apartment, I must notify the leasing office within 48 hours from the date below. I understand that if I fail to do so, I will forfeit my earnest money.**

I recognize that as part of the procedure for processing my application, an investigative consumer report may be prepared and verified through personal interviews. I authorize those sources to release information to NDC Real Estate Management. I warrant all information provided herein is true and accurate and understand this application can be denied if any information is found to be inaccurate.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Co-Signer: \_\_\_\_\_ Date: \_\_\_\_\_

Application Fee: \$\_\_\_\_\_ Received by: \_\_\_\_\_

*Co-applicants not related must file separate applications*